

No. Estt/ 2600 /
H.P. Forest Department.

Dated Mandi, the/ 07 / 07 / 26

From: - C.F. (T) Mandi.

To: - CCF (IT) O/o Pr. CCF (HoFF)
H.P. Shimla.

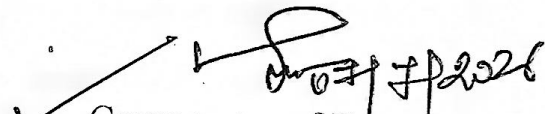
Subject: Extension / Re-employment / Hiring of services beyond the
permissible age limit.

Memorandum:

Reference to Pr. CCF (HoFF) H.P. Shimla office memo No.
Ft. 68-1/60 (E-II) 2022 dated 20.05.2026, on the subject cited above.

2 Please find enclosed herewith duly approved advertisement
Terms and condition as per **Annexure-A** application proforma for the Re-engagement of
retired Revenue Staff in Mandi Forest Circle, H.P. Forest Department for uploading in
Departmental website for wide publicity please.

Encls: As above.


Conservator of Forests,
Mandi Forest Circle, Mandi.

Terms and conditions for the Re-engagement of retired Revenue Staff in H.P Forest Department

Re-engagement of retirees will be made on following terms & conditions: -

1. The retired Naib-Tehsildar/Kanungo/Patwaris will be re-engaged for 01 year in the first instance. It may be extended further depending upon the performance of the candidate & the requirement.
2. They must have rendered minimum 5 years of service in any wing of Revenue H.P. before their superannuation having Department of and no departmental/disciplinary proceedings pending against them.
3. They will be considered for respective post by the concerned appointing authority on the recommendations of the committee duly constituted by him under his Chairmanship after inviting applications from the eligible candidates through appropriate advertisements.
4. The retirees to be engaged should not be more than 65 years of age on the date of advertisement of vacancies.
5. If the applications exceed the number of vacancies advertised by concerned appointing authority, the candidate who are junior in age will be given preference for engagement against such unoccupied post.
6. CCFs/CFs & DFOs shall allot work to the revenue staff engaged in their office and monthly report of work done by the revenue officials shall be submitted to this office, duly signed by CCFs/CFs/DFO, as the case may be.
7. The period of engagement will not be counted for any benefits whatsoever in the service "rendered by them before their superannuation.
8. The service of such retired persons will be purely on temporary basis and is liable to be terminated by the respective appointing authority at any time during the period of such re-engagement.
9. The persons to be engaged will be entitled for one day's casual leave after putting one month service. No leave of any other kind will be admissible to him/her.
10. Unauthorized absence from the duty without the approval of the controlling officer shall automatically lead to the termination of such engagement. They will not be entitled for emoluments for the period of absence from duty.
11. The applicants will have to procure a certificate of his/her fitness from a Government Hospital.
12. They will be entitled to TA/DA if required to go on tour in connection with his/her official duties at the same rate as applicable to regular counterpart officials at the minimum of pay scale.
13. He/She shall continue to avail medical facilities and re-imbursement of Medical Expenses as admissible to him/her as a retiree.
14. The monthly remuneration shall be paid to the re-engaged retirees on the basis of performance/work conduct certificate, which shall also include the details of cases dealt/disposed of by him/her. This Certificate shall be issued by the concerned Controlling Authority to the re-engaged retiree at the end of the month.
15. After clearance of pendency of cases, the services of retired persons shall be terminated by the concerned appointing authority.
16. The promotion of existing Patwaris/Kanungos shall not be affected on account of re-engagement of above retirees & the posts occupied by them will be considered vacant for the purpose of promotion.
17. Their re-engagement is liable to be terminated on availability of regular officials.

**H.P. FOREST DEPARTMENT
MANDI FOREST CIRCLE**

ADVERTISEMENT

The Conservator of Forests, Mandi Forest Circle invites applications on the prescribed application proforma for the re-engagement/hiring of services from interested retired revenue officials (Naib-Tehsildar, Kanungo, and Patwari) who are not more than 65 years of age. The engagement is purely on temporary basis for an initial period of one year for performing various revenue-related works, including demarcation and legal procedures in encroachment cases within the jurisdiction of Mandi Forest Circle. The category-wise allocation of posts for Mandi Forest Circle is as under:

Naib-Tehsildar (Retired)	- 01 Post
Kanungo (Retired)	- 03 Posts
<u>Patwari (Retired)</u>	<u>- 05 Posts</u>
Total	- 09 Posts

The prescribed application proforma along with the detailed terms & conditions may be obtained from the office of the Conservator of Forests (Mandi)/ Divisional Forest Office (Joginder Nagar, Mandi, Suket, Nachan & Karosg) on any working day. The duly filled-in application, complete in all respects, should reach the office of the Conservator of Forests, Mandi Forest Circle, Distt. Mandi H.P. on or before date **18th July, 2026**. The applications received after the last date or found incomplete will be rejected and no correspondence in this regard will be entertained.

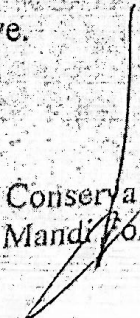

Conservator of Forests,
Mandi Forest Circle, H.P.

Endst. No. 2861-69 / Dated Mandi, the/ 04-07-2026

Copy along with prescribed application proforma is forwarded to:

Pr.CCF(HoFF)H.P. Shimla w.r.t. his office memo. No. F1.68-1/60(E-11) 2022 dated 20.05.2026 for information please.

All DFOs in Mandi Forest Circle for information, wide publicity and display of vacancies on notice board.
The DFO Publicity for getting the advertisement published as envisaged above and for getting it relayed in the employment news through AIR Shimla.
The DPRO Mandi for getting the advertisement published as envisaged above.
Notice Board.


Conservator of Forests,
Mandi Forest Circle, H.P.

APPLICATION PROFORMA

For Re-engagement of Retired Revenue Staff in Mandi Forest Circle

Attach Passport
size photograph
here

Sr. No	Particulars	Information (To be filled by candidate)
1	Post Applied For (Naib-Tehsildar/ Kamingo/Parwari)	
2	Name of Candidate (In Block Letters)/ PPO No.	
3	Father's Name	
4	Date of Birth (Attach proof)	
5	Age as on date of advertisement (Max 65 years)	
6	Aadhaar Number (Attach self-attested copy)	
7	Permanent Residential Address	
8	Correspondence Address	
9	Phone/Mobile Number	
10	PAN Number	
11	Educational/Professional Qualifications	
12	Date of first appointment/joining in Revenue Department.	
13	Date of retirement on superannuation	
14	Name of Office/Tehsil/Circle retired from	
15	Total years of service rendered in Revenue Dept. (Minimum 5 years required)	
16	Undertaking with regard to No Departmental / Disciplinary Proceeding pending	

Declaration:

I, _____ hereby undertake/declare that:

1. The particulars furnished above are correct and true to the best of my knowledge and belief.

2. I am eligible for the post as per the terms & conditions mentioned in the H.P. Forest Department Memo No. Ft. 68-1/60 (E-II) 2022 dated 20.05.2026.

3. No Departmental/Vigilance enquiry or disciplinary proceedings are pending or contemplated against me, and no penalty has been imposed on me during the last 10 years of my service.

4. I am physically fit to perform field duties and will produce a Medical Fitness Certificate from a Government Hospital upon selection.

5. I understand that this engagement is purely on a temporary basis and does not entitle me to any regular service benefits.

Place: _____

Signature of Candidate: _____

Dated: _____

Name: _____

Address: _____
